



Corporate Plan: Key Priority Performance Targets

Licensing and Planning Policy Committee – Performance Report Two 2016/2017

Keeping our Borough Clean and Green

We will do this by:

Providing quality parks, nature reserves and other public spaces that are safe, pleasant and well maintained

Accommodating sustainable development whilst protecting the green belt in accordance with Policy

Introducing a premium weekly waste and recycling service as standard for all residents and encourage more household waste to be recycled

Keeping the streets and public spaces clean and tidy

Taking action to reduce graffiti, littering, flytipping, flyposting illegal, advertising and dog fouling

KEY OUTCOMES

- Management plans for all major parks and public spaces
- Premium weekly recycling and waste service as standard for all residents introduced from Spring 2017
- Recycling clubs with local schools



KEY SUCCESS MEASURES

- External accreditation for our major parks and public spaces
- Delivery of the Biodiversity Action Plan
- Increase in recycled household refuse
- Street cleanliness assessment


Performance status

Key to reporting target status		Number
G	On track/achieved	6
A	Slightly off track not a major concern or slippage	2
R	Off track or unlikely to be achieved for projected year	1
Information Indicators	These indicators are for information purposes only	3
Total		12

Keeping the borough clean and green – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:
Accommodating sustainable development whilst protecting the green belt in accordance with Policy	Members to consider a Strategic Housing Market Assessment (SHMA)	Mark Berry Head of Place Development	31 March 2017	April to Sept: Work on the SHMA has been completed. Scheduled for consideration at the forthcoming L&PPC meeting on 6 September 2016.	
				Oct to Dec: The SHMA was reported to the September 2016 L&PPC and it was accordingly approved for publication. Target achieved.	
				Jan to March:	
	Members to consider a Green Belt Study	Mark Berry Head of Place Development	31 March 2017	April to Sept: The Green Belt Study has been commissioned and the contract has been awarded to Atkins, our consultants have started work on the study. There will be consultation and engagement in November and December 2016 and it is anticipated that there will be a Members' Briefing evening on 21 February 2017 with the Study reported to the 23 February 2017 L&PPC meeting.	
Oct to Dec: Work on the Green Belt Study is well advanced. The latest stage was a stakeholder engagement workshop and it was held on 19 December 2016. It is still anticipated that there will be a Members' Briefing evening on 21 February 2017 with the Study reported to the 23 February 2017 L&PPC meeting.					
Jan to March:					

Keeping the borough clean and green – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:
Accommodating sustainable development whilst protecting the green belt in accordance with Policy	Complete the pre-submission consultation on a partial review of the Core Strategy	Mark Berry Head of Place Development	31 March 2017	<p>April to Sept: A revised Local Plan Programme was approved on 13 July 2016. This envisages that the issues and options consultation stage will be completed by 31 March 2017 but the pre-submission consultation will not be completed until October 2017. The reasons for this slippage were explained in July and were, in part, due to the unanticipated loss of staff within the Planning Policy team. A recruitment process is well advanced for additional resources to support work on the Local Plan. Even the revised programme is challenging and very much dependent on a positive result from the recruitment process. We will not be able to meet the agreed Corporate Plan performance target and this will remain at “Red”.</p> <p>Oct to Dec: The recruitment process referred-to above has been successful and two new members of staff will start by end of January 2017. This means that the revised Local Plan programme (approved on 13 July 2016) is potentially achievable and the pre-submission consultation will hopefully be completed in October 2017. The indicator remains at red because the Corporate Plan target is unfortunately still unachievable.</p> <p>Jan to March:</p>	

**Supporting Businesses and our
Local Economy**

We will do this by:

Supporting a comprehensive retail,
commercial and social offer

Maintaining strong links with local business leaders
and representative organisations

Supporting developers to bring forward the
development of town centre sites

Delivering an affordable Economic Strategy

Promoting our Borough as an
excellent place to do business

KEY OUTCOMES

High quality/innovative
building design

Improved transport infrastructure

Visual appearance of the town/
shopping centres enhanced

KEY SUCCESS MEASURES



Businesses attending the
Business Leaders' meetings

Delivery of Plan E to improve traffic flow
into Epsom Town Centre

Delivery of the Economic Development
Strategy Action Plan

Space for start-up/incubator businesses
to grow and expand


Supporting businesses and our local economy – Key priority

Key priority objective . We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:
Supporting developers to bring forward the development of town centre sites	Produce proposals to implement Planning Performance Agreements for Major Planning Applications by 31 July 2016 and implement these once agreed by the Licensing Planning & Policy Committee	Mark Berry Head of Place Development	31 March 2017	April to Sept: Proposed scheme drafted and scheduled on the agenda for the Planning Committee meeting on 8 September 2016.	
				Oct to Dec: A Planning Performance Agreement regime was approved by the Planning Committee on 8 September 2016 and has been implemented for use in appropriate cases. This target is now achieved.	
				Jan to March:	
	Develop a project plan for major applications	Mark Berry Head of Place Development	31 March 2017	April to Sept: This will be a light-touch process which will be designed in line with the approved Planning Performance Agreement procedure. It is achievable but is marked as amber as no substantive progress will be made until the end of September 2016.	
		Oct to Dec: The Planning Performance Agreement regime is in use, a timetable and milestone will be set out for relevant cases. Other applications will be managed to ensure that statutory timescales are adhered-to. This target is partially achieved.			
			Jan to March:		

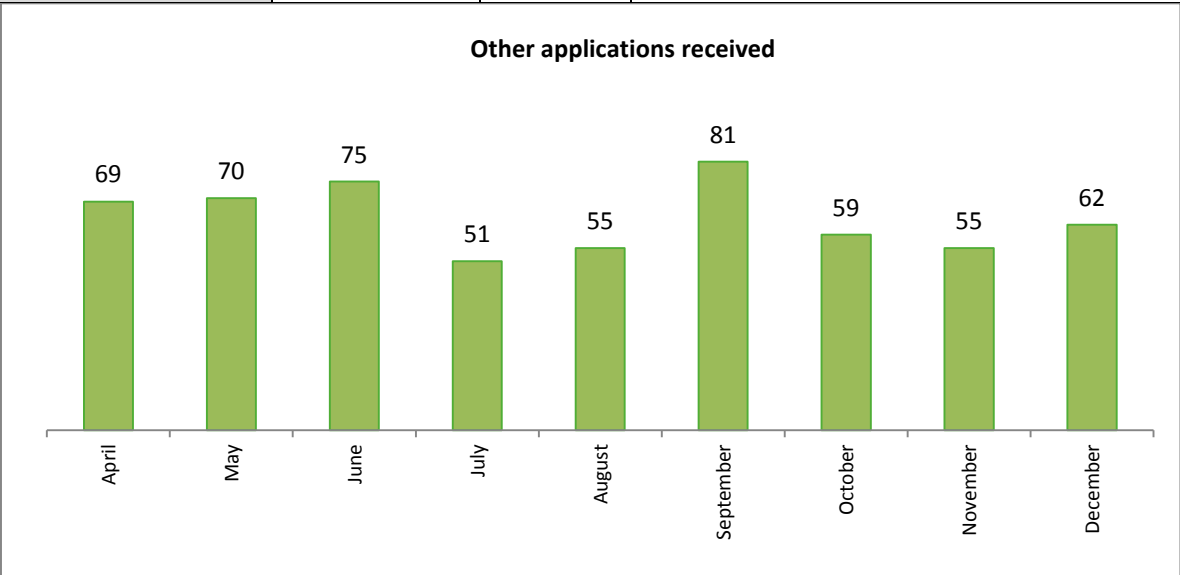
Supporting businesses and our local economy – Key priority

Key priority objective . We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:																
Supporting developers to bring forward the development of town centre sites	Number of major planning applications received	Mark Berry Head of Place Development	31 March 2017	April to August: During this period we have received four planning applications.	N/A (information only indicator)																
				Oct to Dec: Year to date we have received nine major planning applications.																	
				Jan to March:																	
				<div style="text-align: center;"> <p>Major applications received</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <caption>Major applications received</caption> <thead> <tr> <th>Month</th> <th>Number of Applications</th> </tr> </thead> <tbody> <tr><td>April</td><td>0</td></tr> <tr><td>May</td><td>1</td></tr> <tr><td>June</td><td>1</td></tr> <tr><td>July</td><td>0</td></tr> <tr><td>August</td><td>2</td></tr> <tr><td>September</td><td>1</td></tr> <tr><td>October</td><td>1</td></tr> <tr><td>November</td><td>1</td></tr> <tr><td>December</td><td>2</td></tr> </tbody> </table> </div>		Month	Number of Applications	April	0	May	1	June	1	July	0	August	2	September	1	October	1
Month	Number of Applications																				
April	0																				
May	1																				
June	1																				
July	0																				
August	2																				
September	1																				
October	1																				
November	1																				
December	2																				

Supporting businesses and our local economy – Key priority

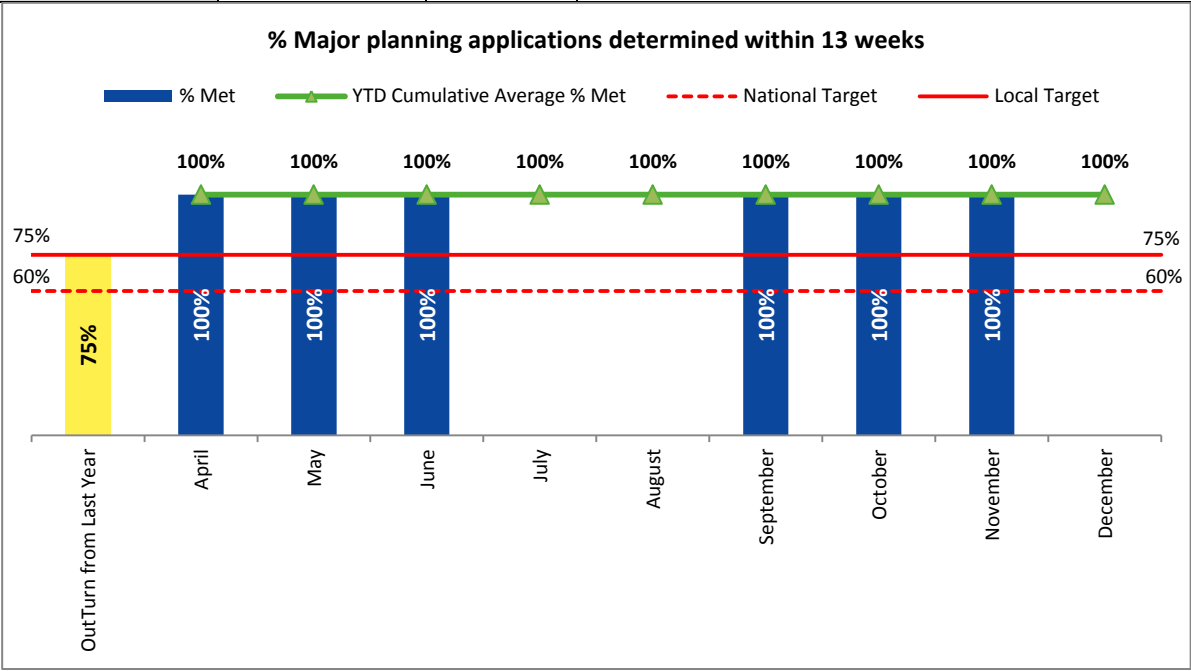
Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:																			
Supporting developers to bring forward the development of town centre sites	Number of business applications received (defined as: commercial, industrial, retail, business change of use, and advertisement applications)	Mark Berry Head of Place Development	31 March 2017	<p>April to August: We have defined business applications as: change of use, listed buildings, consent, advertisement applications relating to a business development or use. We have received 61 applications during this period.</p>	N/A (information only indicator)																			
				<p>Oct to Dec: Year to date we have received 112 business applications.</p>																				
				<p>Jan to March:</p>																				
<p>Business applications received</p>  <table border="1" data-bbox="562 638 1738 1211"> <caption>Business applications received (Monthly Data)</caption> <thead> <tr> <th>Month</th> <th>Number of Applications</th> </tr> </thead> <tbody> <tr><td>April</td><td>7</td></tr> <tr><td>May</td><td>10</td></tr> <tr><td>June</td><td>15</td></tr> <tr><td>July</td><td>9</td></tr> <tr><td>August</td><td>20</td></tr> <tr><td>September</td><td>10</td></tr> <tr><td>October</td><td>18</td></tr> <tr><td>November</td><td>13</td></tr> <tr><td>December</td><td>10</td></tr> </tbody> </table>					Month	Number of Applications	April	7	May	10	June	15	July	9	August	20	September	10	October	18	November	13	December	10
Month	Number of Applications																							
April	7																							
May	10																							
June	15																							
July	9																							
August	20																							
September	10																							
October	18																							
November	13																							
December	10																							

Supporting businesses and our local economy – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:																			
Supporting developers to bring forward the development of town centre sites	Number of other planning applications received	Mark Berry Head of Place Development	31 March 2017	<p>April to August: We have received 320 other planning applications. These include, change of use, householder development, advertisement and listed building applications.</p>	N/A (information only indicator)																			
				<p>Oct to Dec: Year to date we have received 577 other planning applications.</p>																				
				<p>Jan to March:</p>																				
<p>Other applications received</p>  <table border="1" data-bbox="562 600 1738 1176"> <caption>Other applications received (Monthly Data)</caption> <thead> <tr> <th>Month</th> <th>Number of Applications</th> </tr> </thead> <tbody> <tr><td>April</td><td>69</td></tr> <tr><td>May</td><td>70</td></tr> <tr><td>June</td><td>75</td></tr> <tr><td>July</td><td>51</td></tr> <tr><td>August</td><td>55</td></tr> <tr><td>September</td><td>81</td></tr> <tr><td>October</td><td>59</td></tr> <tr><td>November</td><td>55</td></tr> <tr><td>December</td><td>62</td></tr> </tbody> </table>					Month	Number of Applications	April	69	May	70	June	75	July	51	August	55	September	81	October	59	November	55	December	62
Month	Number of Applications																							
April	69																							
May	70																							
June	75																							
July	51																							
August	55																							
September	81																							
October	59																							
November	55																							
December	62																							

Supporting businesses and our local economy – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:
Supporting developers to bring forward the development of town centre sites	At least 75% of major planning applications determined within 13 weeks or in accordance with a Planning Performance Agreement or agreed extension of time.	Mark Berry Head of Place Development	31 March 2017	April to August: There were no major planning applications determined in July and August.	G
				Oct to Dec: Year to date, 100% of major planning applications have been determined within 13 weeks or in accordance with a Planning Performance Agreement or agreed extension of time. There were no applications determined in December.	
				Jan to March:	

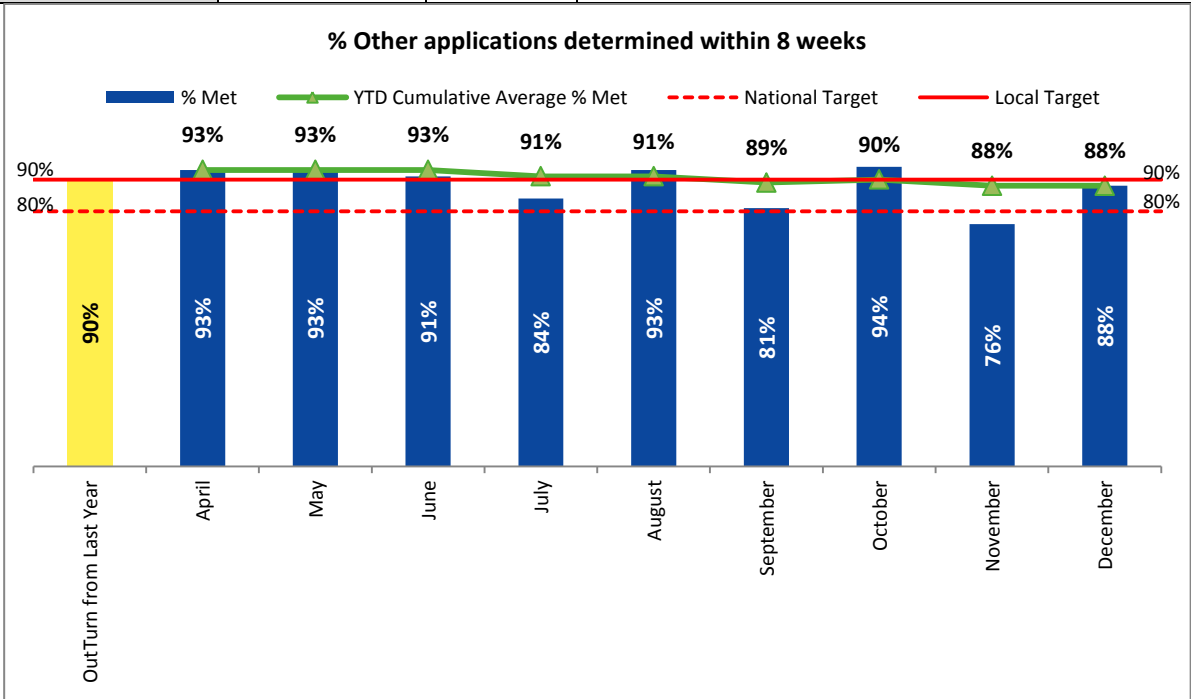


Supporting businesses and our local economy – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:																																								
Supporting developers to bring forward the development of town centre sites	At least 80% of business applications determined within 8 weeks (defined as: commercial, industrial, retail, business change of use, and advertisement applications)	Mark Berry Head of Place Development	31 March 2017	April to August: Good progress made in relation to business application determination rates. Officers successfully agreeing with applicants extension of times.	<div style="background-color: #92d050; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> G </div>																																								
				Oct to Dec: Year to date, 88% of business applications have been determined within 8 weeks or agreed extension of time.																																									
				Jan to March:																																									
<div style="display: flex; justify-content: center; align-items: center;"> <div style="margin-right: 20px;"> ■ % Met </div> <div style="margin-right: 20px;"> ▲ YTD Cumulative Average % Met </div> <div> — Local Target </div> </div> <table border="1" style="margin: 10px auto; border-collapse: collapse;"> <caption>% Business applications determined within 8 weeks</caption> <thead> <tr> <th>Month</th> <th>% Met</th> <th>YTD Cumulative Average % Met</th> <th>Local Target</th> </tr> </thead> <tbody> <tr><td>April</td><td>82%</td><td>82%</td><td>80%</td></tr> <tr><td>May</td><td>82%</td><td>82%</td><td>80%</td></tr> <tr><td>June</td><td>86%</td><td>86%</td><td>80%</td></tr> <tr><td>July</td><td>90%</td><td>88%</td><td>80%</td></tr> <tr><td>August</td><td>91%</td><td>89%</td><td>80%</td></tr> <tr><td>September</td><td>87%</td><td>88%</td><td>80%</td></tr> <tr><td>October</td><td>88%</td><td>88%</td><td>80%</td></tr> <tr><td>November</td><td>88%</td><td>88%</td><td>80%</td></tr> <tr><td>December</td><td>88%</td><td>88%</td><td>80%</td></tr> </tbody> </table>						Month	% Met	YTD Cumulative Average % Met	Local Target	April	82%	82%	80%	May	82%	82%	80%	June	86%	86%	80%	July	90%	88%	80%	August	91%	89%	80%	September	87%	88%	80%	October	88%	88%	80%	November	88%	88%	80%	December	88%	88%	80%
Month	% Met	YTD Cumulative Average % Met	Local Target																																										
April	82%	82%	80%																																										
May	82%	82%	80%																																										
June	86%	86%	80%																																										
July	90%	88%	80%																																										
August	91%	89%	80%																																										
September	87%	88%	80%																																										
October	88%	88%	80%																																										
November	88%	88%	80%																																										
December	88%	88%	80%																																										

Supporting businesses and our local economy – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:
Supporting developers to bring forward the development of town centre sites	At least 90% of other planning applications determined within 8 weeks	Mark Berry Head of Place Development	31 March 2017	April to August: Target met.	
				Oct to Dec: Slightly under target for November and December. Development management now fully resourced and so we anticipate an outturn on target by year-end. We are however exceeding the 80% national target for these types of applications.	
				Jan to March:	



Supporting businesses and our local economy – Key priority

Key priority objective. We will do this by...	Key priority performance target for 2016/17	Responsible officer	Achieved by:	Latest progress:	Status:
--	---	---------------------	--------------	------------------	---------

Supporting a comprehensive retail, commercial and social offer	At least 90% of premises licence application determined within 21 days from the end of the statutory consultation period	Rod Brown Head of Housing & Environmental Services	31 March 2017	April to August: We have received 46 licensing applications during this period. All were determined within 21 days.	G
				Oct to Dec: YTD we have received 105 licensing applications. All were determined within 21 days.	
				Jan to March:	

